

CITY OF CORONADO

1825 Strand Way

Coronado, CA 92118

(619) 522-7335 FAX (619) 522-7846

PHOTOGRAPHY/FILMING PERMIT APPLICATION

Date of Application: _____

Note: A \$50.00 non-refundable fee is due upon the completion of this application. Additionally, the Permittee shall obtain, and during the term of this Permit maintain, policies of comprehensive general liability and property damage insurance from a carrier authorized to be in business in the State of California in an insurable amount of not less than one million dollars (\$1,000,000) per occurrence. These insurance policies must name the City and its elected and appointed officers, officials, agents and employees as "additional insureds." The City shall be provided with a Certificate of Insurance and Policy Endorsement naming the City and its elected and appointed officers, officials, agents and employees as "additional insureds."

Company: _____ Project Title: _____

Address: _____ Production Type: _____

_____ Location Manager: _____

_____ Production Manager: _____

Phone Number: _____ Additional Contact: _____

Fax Number: _____ Additional Contact: _____

Dates	Times	Location & Activity

Total Personnel: _____ Total Automobiles: _____ Police Required: _____

Generator: _____ Trucks: _____ Fire Required: _____

Motorhomes: _____ Other Equipment: _____ Total Vehicles: _____

Additional Information: _____



City of Coronado
Release of Liability, Waiver, and Assumption of Risks

Upon approval of the attached *City of Coronado Application for Permit for Use of City Facilities, Property or Personnel* by the City, the undersigned named organization, through its duly authorized representative, does hereby indemnify, defend and hold harmless the City of Coronado, its elected and appointed officers, officials, agents, employees and volunteers ("City Indemnitees") from and against any and all causes of action, claims, liabilities, obligations, judgments, losses, or damages, including reasonable attorneys' fees and costs of litigation ("claims") arising out of, or in connection with, the attached approved *Permit for Use of City Facilities, Property or Personnel* ("Permit") by the named organization and its officers, directors, members, agents, employees, contractors or volunteers.

The named organization shall provide a defense to the City Indemnitees or, at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable attorneys' fees, incurred in defense of such claims; and the named organization shall promptly pay any final judgment or portion thereof rendered against the City Indemnitees with respect to claims determined by a trier of fact to have been the result of the named organization's negligent or wrongful acts, errors, or omissions, provided.

The named organization's obligation herein does not extend to liabilities, claims, demands, causes of action, losses, damages or costs that arise out of the City's intentional wrongful acts, City's violations of law, or the City's sole active negligence.

This *Release of Liability, Waiver and Assumption of Risk* shall not be limited by any provision of insurance coverage the named organization may have in effect, or may be required to obtain and maintain, during the term of the Permit.

The provisions of this document shall survive the expiration or termination of the Permit.

The person executing this document on behalf of, and duly authorized by, the named organization, represents and warrants to the City of Coronado that he or she has the authority to execute this *Release of Liability, Waiver, and Assumption of Risks*, and that he or she has read and understand the above statements fully and thereupon affixes his or her signature below.

Signature of Authorized Representative: _____

Name of Authorized Representative: _____

Name of Organization: _____

Mailing Address of Organization: _____

Date: _____

CITY OF CORONADO
1825 Strand Way
Coronado, CA 92118
(619) 522-7335 FAX (619) 522-7846
PHOTOGRAPHY/FILMING PERMIT FEES
As of April 4, 2013

The following charges shall be collected for the use of public property for the purpose of commercial filming or commercial photography as follows:

Application Processing Fee	\$50.00
Still Photography and Filming Fees Per Day:	
Bayview Park	\$200.00
Central Beach	\$200.00
North Beach	\$200.00
South Beach	\$200.00
Centennial Park	\$350.00
Coronado Cays Park	\$200.00
Glorietta Bay Park	\$200.00
Glorietta Bay Promenade Park	\$350.00
Spreckels Park without Gazebo	\$200.00
Spreckels Park with Gazebo	\$300.00
Star Park	\$200.00
Still Photography in other locations:	
A cast and crew of ten or less	\$25.00 per day
A cast and crew of more than ten	\$50.00 per day
Filming/Video in other locations:	
A cast and crew of ten or less	\$200.00 per day \$100.00 up to four hours
A cast and crew of more than ten	\$600.00 per day \$300.00 up to four hours
Use of public parking	\$25.00 per passenger vehicle per day \$50.00 per production vehicle per day

Note: Should a photo/film shoot require more than one location per day, then fees applicable to each location will apply.

Note: Costs for use of City personnel are not included in this fee schedule.

This application must be canceled 24 hours in advance of the shoot . If the shoot is not canceled, and personnel were scheduled, applicant will be charged for those services as previously agreed to. **The \$50.00 application fee is non-refundable.**

EXAMPLE

ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 03/04/2006
PRODUCER (THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED	INSURERS AFFORDING COVERAGE	NAIC #
	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR ACCY	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		07/10/2005	07/10/2006	EACH OCCURRENCE \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 300,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:				
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				GENERAL AGGREGATE \$ 4,000,000
					PRODUCTS - COMP/CP AGO \$ 4,000,000
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (EA accident) \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				
	<input type="checkbox"/> NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA AGG \$
					AGG \$
	EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$
					\$
	DEDUCTIBLE				\$
	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT \$
	(If yes, describe under SPECIAL PROVISIONS below)				E.L. DISEASE - EA EMPLOYEE \$
	OTHER				E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
THE CITY OF CORONADO, ITS ELECTED AND APPOINTED OFFICERS, OFFICIALS, AGENTS AND EMPLOYEES ARE NAMED AS ADDITIONAL INSURED AS RESPECTS ; PER ENDORSEMENT CG2026 ATTACHED
CORONADO, APRIL 21-23, 2006

CERTIFICATE HOLDER

**CITY OF CORONADO
 1825 STRAND WAY
 CORONADO, CA 92118**

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL BE REQUIRED TO MAIL **10** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURED, ITS AGENTS OR REPRESENTATIVES.

POLICY NUMBER:

EXAMPLE

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Person or Organization:

CITY OF CORONADO, ITS ELECTED AND APPOINTED OFFICERS,
OFFICIALS, AGENTS AND EMPLOYEES
1825 Strand Way
Coronado, CA 92118

AS RESPECTS .

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only with respect to liability arising out of your operations or premises owned by or rented to you.

**Chapter 20.04
COMMERCIAL FILMING**

Sections:

<u>20.04.010</u>	Purpose.
<u>20.04.020</u>	Definition.
<u>20.04.030</u>	General provisions.
<u>20.04.040</u>	Fees.
<u>20.04.050</u>	Application.
<u>20.04.060</u>	Approval for issuance.
<u>20.04.070</u>	Issuance of permit.
<u>20.04.080</u>	Cancellation.

20.04.010 Purpose.

This chapter establishes the procedures for regulating commercial filming on public property and commercial filming on private property which affects the public. The Executive Assistant to the City Manager shall serve as the liaison to all filming/photography applicants, and all affected City departments. (Ord. 1757; Ord. 1528)

20.04.020 Definition.

A. Affects the Public. Commercial filming will be deemed to "affect the public" when, by reason of the spectacle that such filming creates or the devices and conduct which it involves, such filming:

1. Disrupts the normal flow of vehicle or pedestrian traffic;
2. Is likely to cause five or more persons to congregate at any one time and place on public property;
- or
3. Exposes property or persons to the risk of physical damage.

20.04.030 General provisions.

A. Permit Required. No person shall conduct, manage, participate in or sponsor any commercial filming or photography on public property without a permit issued by the City Manager. No person shall conduct, manage, participate in or sponsor any commercial filming or photography on private property in a manner that is likely to affect the public without a permit issued by the City Manager. The City shall work cooperatively and responsively with the filming/photography industry and all other noncity agencies who have overlapping jurisdiction.

20.04.040 Fees.

Fees for this chapter shall be as follows:

- A. A standard application fee of \$50.00 for receiving and processing the commercial photography/filming permit application payable at the time of application; and
- B. A permit issuance fee computed on an itemized basis to offset the cost of providing public services. This fee is payable as a condition to the issuance of the permit.

20.04.050 Application.

A. Timely Application. The applicant shall file an application for permit at least five days prior to filming for a "basic" permit, and 10 days prior to filming for a permit requiring road closures or traffic control. Permit application information may be given by the production company to the City by telephone or in person. The City may require an on-site meeting with the production company, if necessary.

B. Application by Agent. If the filming is to be conducted by or on behalf of an organization or person other than the organization or person applying for the permit, then the applicant shall file with the application written evidence that such organization or person has authorized the applicant to apply for such permit on its behalf.

C. Contents of Application. The application used shall be the standardized permit application form as prepared by the Department of Commerce – California Film Commission. The application shall include information relating to the following:

1. Dates and hours of operation;
2. Number of people involved;
3. Number and types of equipment;
4. Location of operation;

5. Statement of intent;
6. Liability insurance;
7. Description of activity;
8. Where applicable, CALTRANS and Port District approval.

20.04.060 Approval for issuance.

A. Approval of Application by City Manager. The City Manager shall approve or deny the application within five working days for a "basic" permit, and within 10 working days for a permit requiring road closure or traffic control.

B. Late Applications. If an application is filed late, the City Manager may still accept the application for processing; provided, that he/she determines that the event can be thoroughly analyzed for purposes of approving the issuance of a permit.

20.04.070 Issuance of permit.

A. Upon the determination of the City Manager that all conditions imposed upon the issuance of the permit have been satisfied to include payment of fees, the City Manager shall issue a business operations permit allowing the filming to be conducted in conformity with the restrictions and conditions set forth in the permit.

B. The production company is required to keep a copy of the permit on the filming site at all times during filming operations.

C. Unlimited permit "riders" (written attachments to the permit that accommodate minor changes) may be used. A permit may not, however, be extended or amended by a rider after the completion of the filming activity.

20.04.080 Cancellation.

An application for a filming permit may be canceled at any time prior to filming by the applicant. A cancellation fee shall not be charged if the production company cancels the filming. However, the production company shall be responsible for the standard application fee and any other costs incurred by the City in the planning and execution of the filming other than those incurred in the City Manager's Office.
