



City of Coronado
Community Development Department
 1825 Strand Way
 Coronado, CA 92118
 (619) 522-7326 Phone
 (619) 522-2418 Fax
 www.coronado.ca.us

For office use only

CASE NO. _____

DATE _____

BY _____

A.P.N. _____

ZONE _____

CASE NO.: _____

ADDRESS: _____

CLOSED DATE: _____

Request for Investigation

INVESTIGATION ADDRESS (Address of complaint): ↓

PROPERTY OWNER OF INVESTIGATION ADDRESS _____ PHONE NUMBER _____

ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

OCCUPANT/TENANT ↑ _____ PHONE NUMBER _____

ALLEGED VIOLATION: FILL OUT AS COMPLETELY AS POSSIBLE. THE MORE INFORMATION AVAILABLE THE BETTER SERVICE WE CAN PROVIDE. **IMPORTANT:** WE MUST HAVE THE CORRECT ADDRESS OF THE VIOLATION. PLEASE ATTACH ANY ADDITIONAL INFORMATION OR SKETCHES.

NOTE TO COMPLAINANT: Turn this sheet over to continue and provide YOUR INFORMATION. We notify you that the Code Enforcement Officer may not proceed with the investigation if you do not provide your information.

Information provided to the City of Coronado is strictly confidential. However, should enforcement procedures go to an administrative hearing or to court, *the complainant's identity may be revealed.*

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SUP/VARIANCE /BLDG PERMIT _____

1ST SITE _____ LETTER SENT _____ ADMINISTRATIVE HEARING SET _____

2ND SITE _____ NOTICE SENT _____ SENT TO CITY ATTORNEY _____

3RD SITE _____ 2ND NOTICE _____ CLSD CASE LTR _____ THANK YOU LTR _____

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COMPLAINANT'S INFORMATION:

DID YOU CONTACT THE RESPONSIBLE PARTY? YES NO CONTACT DATE _____

RESULT OF CONTACT _____

PRINT YOUR NAME (Complainant's Name) _____ YOUR ADDRESS, CITY AND ZIP _____

YOUR DAYTIME PHONE NUMBER _____ YOUR SIGNATURE _____ DATE _____
