

**CITY OF CORONADO
DEPARTMENT OF COMMUNITY DEVELOPMENT**



**1825 STRAND WAY
CORONADO, CA 92118**

**PHONE: (619) 522-7326
WWW.CORONADO.CA.US**

DESIGN REVIEW COMMISSION UNIFIED APPLICATION FORM

Name of Applicant: _____
 Company Name: _____
 Address: _____ City, State, Zip: _____
 Phone Numbers: Work: _____ Home: _____
 Cell: _____ Email: _____

Name of Applicant's Representative: _____
 Company Name: _____
 Address: _____ City, State, Zip: _____
 Phone Numbers: Work: _____ Home: _____
 Cell: _____ Email: _____

Project Address: _____ APN: _____
 Date Original Structure was Constructed: _____
 Date Reviewed by Historic Resource Commission and Determination: _____
 Date Preliminary Storm Water Review Approved: _____

TURN THIS SHEET OVER TO PAGE TWO FOR ADDITIONAL REQUIREMENTS
 (Please check the appropriate box)

- | | | | |
|-----------------------|-----|-----------------------------------|-----|
| SIGNS | [] | TEMPORARY DISPLAYS | [] |
| AWNINGS | [] | COMMERCIAL REMODEL | [] |
| EXTERIOR PAINT | [] | NEW COMMERCIAL BUILDING..... | [] |
| LANDSCAPING | [] | NEW MULTIFAMILY RESIDENTIAL | [] |
| OUTDOOR SEATING | [] | OTHER | [] |

For design guidelines see: The General Plan "Community Design Element", Municipal Code Title 86, Title 80, and the "Orange Avenue Corridor Specific Plan".

PROPERTY OWNERS NAME: _____

SIGNATURE OF PROPERTY OWNER: _____

(Application will not be processed if signature is incomplete. Tenant, applicant or anyone other than property owner is not acceptable. A Separate authorization letter may be submitted.)

CITY USE ONLY BELOW THIS LINE

Application Type (See separate fee schedule)

New Commercial and Multi-Family Construction or Amendment _____
 Major Design Review Application or Amendment (e.g. Commercial Remodel, Duplex) _____
 Minor Design Review (e.g. Sign, Awning, Repainting, Single Family FAR Pts. and/or Roof Decks) _____
 Public Notice Fee _____

Date Rec'd:	File Number:	Fee:	CEQA:
Rec'd By:		Receipt No.:	
Other Discretionary Permits Required:	Public Hearing Required:	Submit Notice to Paper Date:	DR Hearing Date:

The following items which have been checked by the Department of Community Development are required:

REQUIRED:

A MINIMUM OF NINE (9) COPIES OF THE FOLLOWING PLANS ARE REQUIRED (*Submitted plans are to be stapled and folded to 8 ½" x 11" with the bottom right corner on top*):

_____ Plot plan drawn to precise scale (not less than 1/8" = 1') showing dimensions and size of the lot(s) to be used; size, shape and location of existing and proposed buildings; location and design of signs, parking areas, parking spaces, driveways, dumpsters, fences and landscaping. The lot coverage and Floor Area Ratio with any bonus pts. should also be itemized on the cover sheet of the plans.

_____ Floor plans, roof plan, standard building sections and a cross section depicting compliance with the Daylight plane and height regulations.

_____ Exterior elevations of all sides of proposed new buildings and/or proposed remodeling, including all proposed signing. If fencing is proposed for the project, provide exterior elevations with and without the fence. An individual drawing of proposed signs should also be submitted with dimensions called out in detail. In the case of additions to existing buildings, exterior elevations of both structures are required.

_____ Colored elevations of all the sides of the proposed buildings, and/or one colored elevation of proposed signs. Note: All renderings submitted must be prepared from a viewing position of five feet above sidewalk grade, include all sides of the buildings (colored elevations may be reduced to 11" x 17").

_____ A detailed landscaping plan (not less than 1/8" = 1' scale) including locations and names of proposed planting, screening, fences, signs, dumpsters, walls and methods of irrigation and maintenance.

A MINIMUM OF ONE (1) COPY OF THE FOLLOWING ARE REQUIRED:

_____ Photographs of existing site of proposed project (and all sides of existing building in the event of a remodel or addition) and adjoining properties on all sides.

_____ Exterior color and material samples (i.e., paint color chips, wood samples, brick sample, exterior finish material sample, with all sample colors identified by brand, name, and number) all mounted on a display board.

_____ Digital copy of plans, colored elevations, site photos, & materials on CD, DVD, or memory stick.

_____ A model shall be prepared for all projects over two stories or those which have third story design elements in the Commercial, H-M, Orange Avenue Corridor Specific Plan and R-4 zones.

_____ Either Supplemental Information Sheet I, (new construction/remodeling), II (signs), III (awnings/umbrellas), IV (outdoor seating & tables), or V (satellite antennas/communication devices).

_____ Public Notice Package consisting of one or more sets of addressed and stamped envelopes to include the applicant, and applicants representative, and all property owners (from latest tax roll) within a 300 foot radius of the parcel where the project is located. In addition, a summary list of said names, addresses and map are required to be submitted (only required for Public Hearings – contact City Planning Staff for confirmation).

_____ Such other information, drawings, plans, or renderings that may be required by the Department of Community Development to assist the Commission in arriving at a decision.

_____ Historic Resource Commission Review required prior to Design Review application submittal.

_____ Preliminary Storm Water approval required prior to Design Review application submittal.

NOTE: The Design Review Commission meets the 2nd and 4th Wednesday of each month at 3:00 p.m. in the Council Chambers (Coronado City Hall). **Applications must be received three Wednesdays prior to the Commission meeting in order to be heard.** If the Commission agenda is full (even though your application has met the deadline), or if there is a lack of quorum, or the meeting has been canceled for other reasons your application will be scheduled for the next available regular meeting. *Incomplete or late applications will not be forwarded to the Commission for review.*